Policy

The decision to tow a vehicle is not taken lightly. Security will make a reasonable effort, as defined in Procedure below, to contact the owner/operator in an attempt to get a vehicle moved by the owner prior to towing. There are, however, certain circumstances when towing will be justified without prior notice. Midwestern Baptist Theological Seminary (MBTS) reserves the right to tow any vehicle parked in violation of any of the Seminary’s parking policies, including the Housing Contract and Apartment Housing Covenant and/or the Missouri Vehicle Code at the expense of the vehicle owner.

Common Definitions

Abandoned/Derelict vehicles – A vehicle is considered abandoned if it is not registered with a valid campus parking permit and is inoperative or partially dismantled, or if it is parked on seminary property without authorization for more than 72 hours.

ADA Designated space – spaces designated per specifications of the Department of Transportation, Missouri Vehicle Code and the Americans with Disabilities Act (ADA). ADA designated stalls are also sometimes referred to as “Handicap” parking. In order to use these spaces requires the clear display of a valid ADA placard or license plate. All accompanying DMV paperwork must remain with the vehicle for verification if requested.

Impound – vehicles transported typically via tow truck to an off-campus location. There is a fee to release the vehicle from impound back into the custody of the owner and a fee for the actual towing from the campus to the impound lot. These fees are the sole responsibility of the vehicle’s owner.

Relocation – Vehicles towed from one part of campus to another, without leaving MBTS property. If the vehicle is relocated due to a violation or driver negligence, a relocation fee of $55.00 will be associated with the tow. Additional fines may apply.

Procedure

Vehicles may be relocated/impounded for the following reasons:

1. Violations of the MBTS Housing Contract, Apartment Housing Covenant or any other MBTS policy.
2. Parking on property not designated for vehicular traffic or in a "No Parking" area (driving lanes, traffic lanes, fire-lanes, driveways, sidewalks, dumpster spaces, intersections, grass, lawns, etc.).
3. Parking in handicapped spaces without proper ADA identification. Proper DMV paperwork must accompany all vehicles displaying ADA hangtags or placards and occupying an ADA space.
4. Parked in reserved spaces, areas, or lots without authorization from Security.
5. Parked in a way that obstructs pedestrian traffic or creates a hazard to pedestrians.
6. Parked blocking a driveway or obstructing and exit or entrance. Parked in a way causing a hazard to vehicles entering or exiting.
7. Parked in fire lanes or in front of or within 15ft of a fire hydrant.
8. Vehicles parked in areas restricted to MBTS vehicles or authorized vehicles only.
9. Any vehicle creating a dangerous condition or hazard.

Under #1 above, a reasonable effort will be defined as having attempted to contact the owner of the vehicle(s) to resolve the issue. If no resolution is reached, Security will place the attached ticket on the vehicle in question, detailing the time frame the owner has to move the vehicle prior to towing.

Under #2 through #9 above, reasonable effort will be to attempt to contact the owner of the vehicle. If the owner is unknown or MBTS is unable to reach the owner, MBTS may tow the vehicle without notice to the owner.

**Liability**

MBTS is not responsible for damages to a vehicle resulting from towing or storage.

**What to do if your vehicle is towed**

During regular business hours, contact Midwestern Security at (816) 414-3836 to verify the towing location of your vehicle.

In order to claim your vehicle from impound, you must contact the towing company directly and not MBTS. Towing and storage fees will also need to be paid to the impounding agency. Our current towing agency is:

Mel’s Tow Service
1435 Clay Street
North Kansas City, MO  64116
816-741-6357

Towing change - $60.00 with $3.50 per mile to their lot
Daily storage fee - $40.00

If you aren’t sure why you were towed, you should also contact Midwestern Security (816-414-3836) for clarification of the parking rules and regulations so that you can avoid similar inconveniences in the future.
Process for Towing Vehicles from Campus

WARNING
THIS VEHICLE WILL BE TOWED OR BOOTED AT YOUR EXPENSE ON

Day __________ Date __________ Time __________

YOUR LICENSE NUMBER WAS RECORDED
You are illegally parked for the following reason:

☐ Parked in a HANDICAPPED space
☐ Parked in a NO PARKING zone
☐ Unauthorized parking in a RESERVED space/area
☐ Improperly parked
☐ No valid PARKING PERMIT
☐ Parked in a FIRE LANE
☐ Blocking access to building, driveway, or dumpster
☐ Vehicle not in acceptable condition

Date Issued __________ Date Towed __________
Time Issued __________ Time Towed __________
Issued By __________ Towed By __________