

Residency Requirements

- **Student fulfilling full-time enrollment status**
 - Undergraduate 12 credit hours per semester
 - Graduate 9 credit hours per semester
- **Student in good standing with the school as defined in the 2016-17 Catalog on pages 57, 60 undergrad; pages 53, 57 graduate**
 - Good Standing
- **Current student account – no outstanding balance**
 - Current Account
- **If these requirements are not met, but campus residency is desired, the student must submit an exception form for consideration**
 - Complete the [Online Housing Exception Form](#) and await the decision
- **Student initiated apartment change requires a non-refundable fee of \$250.00 and an additional \$250.00 housing deposit for families and a non-refundable fee of \$100.00 and an additional \$100.00 housing deposit for single students. This change fee and deposit will be applied to the students account and must be paid prior to the change of apartment. If you are eligible, your previous deposit will be released to your account for other MBTS expenses.**
 - Complete the [Online Apartment Application/Change form](#) which is active for 3 months and await an opening
- **Student continuing their MBTS education with a new degree (Undergraduate; Master's), must submit a new housing application (no deposit is required). If your new degree is MTS, Doctoral or PhD, an [exception request](#) is required with the application. Your continuance of residences is contingent on exception approval.**
 - Complete the [Online Apartment Application](#)
- **Students desiring to move off campus**
 - Complete the [Online Vacate Form](#) 30 days prior to the anticipated vacate date